

I kept my records on paper. Should I submit those?

If you have kept your records on paper and are not comfortable with electronic submission, please send copies of the paper reports to [this address](#). (We strongly encourage you to submit electronically. You will get electronic confirmation that your report was received and also when it is accepted.)

If you are making an electronic submission, then do not also submit your paper records. Sending both will only cause confusion and delay. Similarly, do not scan any records kept on paper — image files such as .GIFs or .PDFs cannot be processed at all and will be returned to you.