

What files should I include with my submission?

Include all of the files containing the report data that you have entered.



Include any particular record of pesticide application or sales only once. For example, if you create “interim” copies of report files — if you enter data into a report file, save it, open it again later to add more data, then save it with a different name, and so on — include only the final version.

Please do not send us the shortcuts (extension *.lnk*) that are installed on your computer’s desktop. See this [FAQ](#) for more information.

If you are using [Option B](#), please do not send us any *.xls* files from the *C:\Program Files\NYS PRL* folder. These files are empty workbooks intended for starting a new report form.